

SMART GOALS

WHEN SETTING GOALS, MAKE SURE IT FOLLOWS THE SMART STRUCTURE. GO THROUGH THIS PROCESS FOR EACH OF YOUR 3 INTERNSHIP GOALS.

S	<p><u>SPECIFIC</u></p> <p>WHAT DO I WANT TO ACCOMPLISH?</p>	<p><u>EXAMPLE</u></p> <p>Profile 5 leading voices on Gen Z.</p>
M	<p><u>MEASURABLE</u></p> <p>HOW WILL I KNOW WHEN IT IS ACCOMPLISHED?</p>	<p>I will create a clear set of deadlines to help manage the task.</p>
A	<p><u>ACHIEVABLE</u></p> <p>HOW CAN THE GOAL BE ACCOMPLISHED?</p>	<p>Create a video detailing the profiles.</p>
R	<p><u>RELEVANT</u></p> <p>DOES THIS SEEM WORTHWHILE?</p>	<p>This video will be useful to learn more about Gen Z.</p>
T	<p><u>TIMELY</u></p> <p>WHEN CAN I ACCOMPLISH THIS GOAL?</p>	<p>I will have the full video finished by December 5th.</p>

SETTING YOUR GOALS



GOAL #1

EXAMPLE

This semester I am going to profile 5 leading voices on Gen Z. I will create a clear set of deadlines to help manage the task. I will then create a video detailing the profiles. This video will be useful for those who want to learn more about Gen Z. I will have the full video finished by December 5th.

GOAL #2

GOAL #3